



Pangeya Animating camps 2013 Guide

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List of abbreviations

PAC – Pangeya Animating Camp

PAX – Participant of the camp

IS – Information Sheet (Infosheet)

LP – Local partner

CM – camp Manager

CL – camp Leader

LC – Local community

CMTK – camp Manager Tool-kit

CLTK – camp Leader Tool-kit

CCTK – camp Chronicler Tool-kit

LA – Language Assistant

GD – Group dynamics

CLC – camp Leader certificate

WE – Working Element

AE – Animating Evening (event)

ICE,IRE – Inter-cultural Evening, Inter-regional Evening

CR – camp report

NN – Nature Night

PACCT – Pangeya Animating camps coordinating training

CP – camp Product

CT – Cooking Team

Introduction

"Pangeya Animating camps" is a cultural, mobile and social project of NGO "Development center Pangeya Ultima". The main objectives of the project are to provide Participants with opportunities of personal fulfillment and self-knowledge, building the inter-cultural, inter-regional dialogue, revitalization of local communities and diversification of their social existence, non-formal learning. "Pangeya Animating camps" promote mobility, acquaintances, camping, intercultural dialogue, small communities socialization, volunteerism, non-formal and informal education; within project sections: arts and performances, etc.

The name of the camps derives from the English word «animate», which means a number of concepts that lie in the project ideas. The main ones are "to fill with life", "inspire", "enliven". This enlivenment happens to the Participants and the environment which hosts the project.

About this Guide

This Guide is dedicated to "Pangeya Animating camps" and is intended for anyone interested in the project and participation in it. These are potential Participants, camp organizers and partners.

This Guide is issued annually by NGO "Development center Pangeya Ultima" and it announces the annual project's norms. While most of the necessary information can be found in this Guide, some information about the project can come from other sources, which will be mentioned in the Guide.

The Guide consists of the following parts:

Part 1. General information on the characteristics, structure and organization of PAC.

Part 2. Information specific to certain camp types attached to their themes.

Part 3. Information for sides of camps organization.

Appendix 1. General contact information.

Appendix 2. Extras: registration form, etc.

This Guide is issued in three languages: Ukrainian, English and Russian. The basic version is Ukrainian. The basic version is the one that is located in the official sources of information of the "Development center Pangeya Ultima".

Part 1. Basic information about the Pangeya Animating camps

The PAC project is the synthesis of the several concepts of youth, intercultural and social mobility programs with own vision of the NGO "Development center Pangeya Ultima" of forms of individual and social participation.

PAC has certain characteristics and format to achieve the specific goals of the project, they also distinguish the project from other similar affairs.

1. Aims, principles and important characteristics

The main objectives of the camps are:

Individual self-realization - within thematic sections PAC provides Participants with the space to demonstrate, improve and implement their creative skills. All Participants are individuals with their own baggage of skills and talents. PAC in an atmosphere of free communication, everyday convergence and being on nature allows Participants to reveal their skills and play their roles in the camp. PAC provides opportunities to implement organizational and leadership skills. PAC finds like-minded people and generates the camp Product with cultural, social, intellectual or material value and each among the Participants puts own efforts to create it.

Self-knowledge - the PAC format, its content and objectives enable learning by Participants their personal qualities, abilities, and opening of their own potential. PAC provides an opportunity to learn from Local Partners and from each other. PAC promotes the idea of filling life with quality of interesting, active, social, and cultural events and provides an opportunity to learn deeply personal priorities and desires.

Inter-cultural, inter-regional dialogue - PAC brings together Participants from diverse geographic areas, each of which is different in one way or another with cultural, ethnic peculiarities. When PAC brings together participants from different countries it promotes intercultural, international communication, ruins ethnic prejudices, facilitates to building of international relations. Intercultural scale helps to enhance the effect of the camp in the local community, to make it more vivid. Also international dimension of the camp allows Participants to develop their skills in English language, which becomes one of the camp's working languages. In any case - it's an international or Ukrainian camp, one of the essential elements of the program is the Inter-cultural/Inter-regional Evening, on which the Participants present their native lands.

Revitalization of local communities life - PAC takes place in the local community and partly for the local community. PAC must create a precedent, serve as an example from the Participants and camp organizers for the members of local communities of social activity and competence in the camp theme. After all this is an interaction with the local community through an integral element of the program - Animating Evening (events), other measures and beyond-program communication.

Important characteristics of PAC are:

Mobility - camps take place in Ukraine in its various corners. Participants become people from other localities, regions and countries. PAC promotes journey as a form of personal self-learning and learning of the surrounding. Also guests from other regions and countries bring to communities interest in their cultures.

Acquaintances - PAC gather people who are similar in spirit that leads to establishing of informal and professional relationships. PAC may become the cause of other progressive ideas and plans. Also Participants are integrated for a short period in local communities, this promotes intergroup communication.

Camp lifestyle - PAC are for those who are not afraid of simple living conditions in the camp. Accommodation in this form is not a rule and can vary depending on Local Partners' proposals. However, potential Participants should be ready to cooking over a campfire, sleeping in tents and using other basic means of subsistence.

Local communities socialization - PAC should leave traces in local community as an example of filling its social life with interesting, cultural, mass events.

Volunteering - one of the principles of team cohesion and joint product creation is a volunteer work of camp Participants for the sake of Local Partners. Therefore, the Participants have to be prepared for some working, creative giving but receiving back new knowledge and experience. The element of the volunteer work can be viewed as a special selector of potential Participants, finding people with enthusiasm in character. The tasks of the volunteer work are related to PAC themes and therefore contribute to further improvement of their skills and meeting their specific interests.

Non-formal and informal learning - before all the PAC program allows Participants to easily learn from each other within the theme of a given camp. They also learn from Local Partners, acquiring skills in the proposed volunteer work. When the camp is international the Participants get a serious practice in using English language. Also in an informal way the Participants acquire a number of other experiences that are related to intercultural, camping and self-organizing formats of the camp conduction. PAC become a new experience for members of local communities in which they occur.

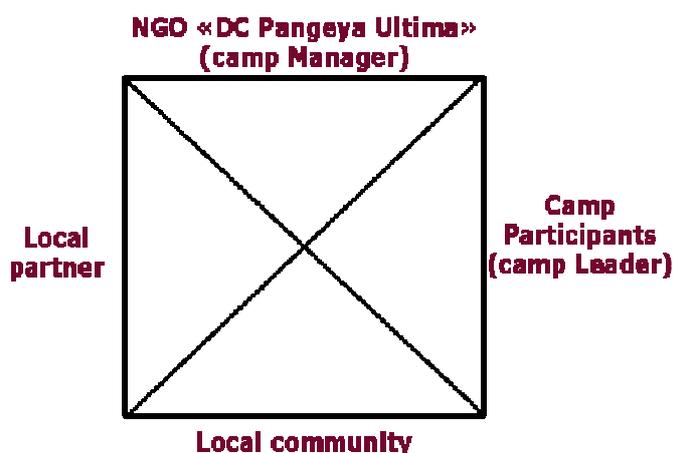
2. Structure and sectioning

PAC is a project of the NGO "Development center Pangeya Ultima" in collaboration with Local Partners. "Development center Pangeya Ultima" organizes camps in all its phases: from initial preparation to dissemination of the particular camp results.

"Pangeya Ultima" finds and involves the Participants to the camp (Ukrainians and people from abroad), concludes agreements of participation, arranges placing for the camp together with Local Partners, where appropriate negotiates with local authorities, selects and coordinates the activities of the camp Manager and the camp Leader, disseminates results (Product) of the camp, promotes ideas of PAC, trains camp Managers and Leaders, issues a certificate of the camp Leader.

Local Partner is responsible for placing of the camp and provision with necessary facilities, partly for integrating campers in the local community, providing the Participants with volunteer work that has educational value (provides tools for the work).

Generally, in the conducting of the camp there are four sides involved that form a square of interaction:



The more transparent and easier communication between the sides is, the more effective and more successful the camp becomes.

Camps are divided into sections depending on their themes. For example, "Arts and performances Pangeya Animating camps" is the first type of camps, which is actual from the summer of 2013. The specifics of its conducting will be described in the Part 2 of this Guide.

Each camp has its specific coded name. For example, **Vinnytsia-A.1301** means that the camp was held in Vinnytsia, it was the arts and performances camp, it happened in 2013 with a serial number 1. The letter after geographical location in the camp code means its theme. **A** letter in this case – arts and performances camp from the English word «arts».

3. Features of conducting the camp

PAC is a short-term (less than 2 weeks) event, which takes place mainly in the country, in local communities and gathers together people (Ukrainians and often foreigners) interested in a specific theme and creation of some thematic Products. Participants live in camping conditions with support from Local Partner, and performing a certain amount of voluntary work with educational value.

3.1 The working languages of the camp

The main working languages in the camp can be Ukrainian, Russian and English. When a person who does not understand Ukrainian nor Russian is a Participant of the camp then the first working language of the camp becomes English. Possession of one, two or all main working languages in the camp (English, Ukrainian, Russian) on at least the Intermediate level is one of the criteria for selecting the Participants. Since the working language means organizing with its help group activities, coordinating activities and informal communication, the PAC is a good place to practice English for foreign as well as Ukrainian or Russian Participants in an international Animating camp. It is obligatory for the executives of the camp (camp Manager, camp Leader) to have proficiency level of spoken English not less than Intermediate as they are the link persons in the camp and have to organize coordinating activities during its program. The camp Manager will have to report after the international Animating camp on English as well. The camp Product acquires a certain international content in the international PAC.

Since the camps are held in Ukraine, it is natural that foreign Participants still will feel some language barriers, even despite English being the first working language in the camp - because they are in another state. That is why the Language Assistant (LA) concept exists in the camp. Language Assistant is one of the PAC Participants, the local language carrier (Ukrainian or Russian) who speaks English on the Intermediate level as well. The Language Assistant is chosen one for each of the foreign Participants of the camp (e.g. during the camp coordination meeting on the second day) and has a task during one day to help the foreign Participant with English translation. If foreign Participants are more in number than local language carriers, the Assistant is attached then to two or more Participants from abroad. LA does not have to translate everything – the task is only to help in difficult situations with understanding the local language. Also, LA does not have to translate the foreign Participant's speaking as they alone must have a sufficient level of English to be able to express own thoughts. The idea of the Language Assistant helps not only to cope with the difficulties of international communication, but also helps to improve the group dynamics in the camp and quickly brings closer Participants from different countries.

At the stage of Participants recruitment there may come a situation when all the foreign Participants note in their forms that they possess Ukrainian or Russian language, in this case the working languages of the camp again can be only the local ones. Practicing or learning Ukrainian or Russian is an additional motivation for foreign Participants.

3.2 Camp Participants and the executives

The Participants of the camp are interested in a particular topic people. The minimal age for home Participants is 16 years and 18 for international. The upper age limit is not prescribed, but it should always be remembered that life in camping conditions and certain energy-intensive elements of the program are putting demands on physical abilities of the Participants. The selection of the Participants is carried out based on forms sent to the NGO "Development center Pangeya Ultima" during the announcement period of the camp Participants recruitment. Advantages are given to those who are competent in the camp theme, those who mention high motivation and willingness to participate. Also, the possession of English at least on an Intermediate level is clearly an advantage and a requirement for potential executives of the camp. The organizers have the right to refuse applicants stating no reasons.

The quantity of the camp Participants lies between 10 to 21 persons. Among them there are three responsible positions. The camp Manager – the member of the NGO "Development center Pangeya Ultima" who is responsible for organizing the camp on the site: for campkeeping, camp logistics, budget, communication with the Local Partner, local community, and, where appropriate, with local authorities, responsible for performing by Participants of the Working Element. Camp Manager prepares the Information Sheet before the camp start for Participants, reports on the camp and is engaged in the dissemination of results and the camp Products afterwards. The Camp Leader – designs the program of the camp, manages activities within the camp theme, runs the schedule, the process of creating thematic Products, manages the group dynamics, performs team building, and motivates the camp Participants.

The camp Manager and the camp Leader is the main bunch of executives among the Participants, which is responsible for the camp conduction, but their highest task is to create conditions for the camp quality as the Participants make it with their own strength. This means the **camp is based on the principles of equality** and involvement of each camp member to its implementation, it cannot be expected that certain positions among the Participants will perform the work or arrange all the activities for others.

The final obligatory position in the camp is the camp Chronicler - a person who is responsible for photo and video recording - fixing the camp Products,

which after its completion will be disseminated via electronic networks to promote the PAC ideas and achieved goals.

Each day in the camp there is a duty for a so called Cooking Team (CT) – this is 2 voluntary Participants who prepare food for others, make purchases with supplies and keep the camp. They however have the right on their own discretion to take or not part in program activities. During the Animating Evening (events) the responsibilities of CT are removed.

The Language Assistants (LA) are also chosen for each day to help foreign Participants with linguistic integration. Their functions and rules of appointment are described in the paragraph 3.1 of this part of the Guide.

3.3 Camp program, its elements

Mostly the camp lasts for 12 days. This includes the arrival and the departure days (with preparing and cleaning the camp site and facilities, respectively) and the sixth free day from the program activities. Also no more than 30 hours of Working Element with learning opportunities is a part of the camp program (for example 5 hours a day in 6 days). Working element should not be undervalued as a highly effective mechanism for team cohesion. The examples of types of work will be described in the part of this Guide that is dedicated to camps themes as themes are associated with the Working Element. One should remember that PAC is not a working camp and Participants may unilaterally refuse to perform certain working duties. But in this case the 30-hour working space must be filled with other working tasks that then become determined after negotiations between the Local Partner, organizers and the Participants.

Very important in the camp program is time allocated for working within the camp theme. The goal of each PAC is to achieve the project aims in each local case, to create certain thematic Products, presenting these to community, and maintain the PAC inherent characteristics. Success within the camp topic depends greatly on the activities format chosen by Participants and its executives. The essential final element of the camp is Animating Evening (events). It is where the direct interaction with local communities with the help of camp themes lies (theatrical performances, musical concerts, sporting competitions). AE is the indispensable element of presenting to communities with camp's thematic achievements, and it may not be single in the program. The more precise examples of AE programs depending on the camp themes can be found in the appropriate part of this Guide.

One of the important inner program elements in the camp is an Inter-regional/Inter-cultural Evening (IRE/ICE) - the event on which Participants present ethnic, cultural and geographical features of their native regions and countries. The 6-th day of the camp, its equator, is a free from activities day. It can be completed with the Nature Night (NN) – a creative event aimed at

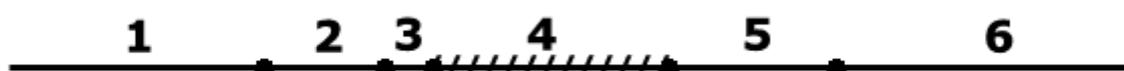
exploring the surrounding nature and self-learning by Participants. Also the program of each camp contains some technical elements like coordinating activities, camp evaluations, etc. for its easier conduct. Below you can find a typical camp program structure by days:

	I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII
Morning	Arrival	Coordination	Working Element	Working Element	Working Element	Free time		Working Element	Working Element	Preparation for the AE	Working Element	
Day	Camp set up	Meeting the LP and WE	Thematic coordination			Free time				Preparation for the AE	Camp evaluation	Cleaning the camp
Evening	Getting acquainted	Thematic presentations	Intercultural Evening	Thematic activities	Thematic activities	Nature Night	Thematic activities	Thematic activities	Thematic activities	Animating Evening	Farewell party	Departure

3.4 Camp in the long-term prospective

After the camp ends the dissemination of its results starts. This task is put on the camp Manager and the Chronicler. Photo- and video-materials of the camp are spread with the help of electronic networks, the information on the camp appears on the web pages connected with "Pangeya" NGO etc. Possibilities for a further development of the camp Products and achievements are created. The camp Manager makes and sends to the Participants the camp report. The camp Leader is conferred with a special certificate for successful PAC carrying out by the "Pangeya Ultima" NGO. More information about the camps Products within their themes can be found in the relevant part of this Guide.

The long-term frame of each PAC can be displayed in this way:



1 – Initial preparation: agreement with the Local Partner, the Participants recruitment process, the Camp leader assignment, disseminating information on the future camp, the coordinating visit of the camp Manager to the LP, creation of the Information Sheet by the camp Manager;

- 2 – Secondary preparation: coordination of the camp Leader, shaping the final Participants list, starting the arrangements on the camp site;
- 3 – arrival of the camp Manager one day prior the camp program starts (optional)
- 4 – the program of the camp;
- 5 – camp Manager reporting, the camp Products dissemination, granting the Leader with the certificate;
- 6 – Dissemination of the camp results and PAC project ideas. Adjusting project activities accordingly to the acquired experience.

4. Financial issues

Each camp has its own budget in dispose of the camp Manager. Participants contribute to participate in the camp. The amount of the contribution in 2013 is 450 UAH for Ukrainians and 465 UAH for foreigners (the equivalent in EUR or USD according to NBU currency rates) as banks charge commission percentage from international orders. The Participants have to get to the place of the camp and back home at their own expense as well.

The camp Manager, Leader and Chronicler do not pay to participate in the camp. Some costs associated with conducting the camp are also partially reimbursed for these direct organizers of the camp (for example necessary materials for the camp Leader, fares). Moreover, fulfilling certain duties, the camp Manager and the Chronicler get some compensation, which ranges from 170 to 500 UAH (in 2013).

The Participants to live in camping conditions should bring with them sleeping underlays, sleeping bags and other personal equipment, which can facilitate their stay. Tents and other general camp accessories are provided by the organizer.

Each among the program days has a fixed amount of food costs managed by Participants at their own discretion. The camp site, basic living and everyday facilities, working tools and other simple logistical questions are solved by Local Partners of the camp.

5. Coordination

The main source of regulations on the PAC project is this Guide. In the other sources of information associated with the NGO "Development center Pangeya Ultima" one can find some more information to supplement the understanding of the project. Also "Pangeya" publishes and updates the additional

documents that help in organizing and conducting the PAC for individual actors, serve as sources of information to improve the competence and effectiveness of their work (these can be considered as step-by-step manuals). The documents are:

- The camp Manager Tool-kit
- The camp Leader Tool-kit
- The camp Chronicler Tool-kit
- The Local Partner Instruction

These documents are compulsory to review by the relevant sides of the camp organizing process as can clearly determine the outside expectations from them and help to understand own.

The camp Manager about a month before the camp start has a task of distributing the so-called Information Sheet among the selected Participants. This document contains all the necessary information required by the Participants, there is given a list of things that need to be taken to the camp and so on. The Information Sheet is compiled in all working languages of the camp.

As the NGO "Development center Pangeya Ultima" is interested in professional accomplishment of duties laid on the executives therefore, "Pangeya" organizes occasional trainings to improve the skills of these three main responsible positions among the Participants: the camp Managers, the camp Leaders and the Chroniclers. These activities take place in Vinnytsia (Ukraine) in the office of the NGO "Development center Pangeya Ultima" and bring together experienced and inexperienced in conducting PAC and other youth events specialists and other people. Information on these trainings you can find on the official website of the NGO "Development center Pangeya Ultima."

Part 2. Organizational information within the project sections

This part contains information on the types of camps by thematic sections, their specifications, features of conduct and particular goals. To build a general picture of the PAC project and its aims see the previous part.

1. Arts and performances camps (A)

One of the main types of PAC is the arts and performances camps. They are indicated with the letter **A** in the camp code, for example: **Vinnytsia-A.1301**.

The main objectives of the PAC (Participants self-realization, communities revitalization, self-learning, intercultural communication, non-formal education) are viewed in these camps through a prism of arts and various entertainment crafts. The art here is both a tool and a basic unifying thematic idea. Therefore, the Participants to this type of camps are selected with appropriate skills and interests. However, it should be noted that the Participants teams in such camps are not obligatory composed by professionals in arts. They are rather people who are arts fans, who develop and grow in this area, have creative abilities and are open to new experiences, as such camps are a special tool for self-learning and own arts creativity open-up. This is as a tool for one to develop other areas of art because the camp Participants get a chance of learning from each other in this thematic frame.

The camp Participants create together an arts Product and present it to the local community on the Animating Evening (events). Let us turn to examples now. The elements of arts program within the topic of PAC may be: theater, music, choreography, story-telling, comedy, circus performance, illusionism, performances of original genre, etc. The camp program may be proportionally distributed among the individual elements or be based around one main with the addition of others. It all depends on the arts Product developed for the final Animating Evening (events). Examples may include: theatrical performance with circus elements, music and dance show, theater and musical performance with story-telling etc.

The strategy of preparation for the AE must be designed and implemented by the camp Participants and the camp Leader in such way so as to assemble every Participant's skills and give everyone the opportunity to exercise own creativity. For this in the camp should be used a variety of methods to improve communication with a regular feedback of the Participants. The table of the typical camp program in the previous part shows that such methods

should be: the evening of individual thematic presentations, time for coordination of activities within the theme, as well as other activities can be developed.

The Working Element of the arts and performances PAC should: a) be in any way connected with the camp theme b) have educational value for Participants. As mentioned above, the type of work is defined by Local Partners, as well as provision Participants with tools. Types of work may include: painting work, artistic decoration of buildings, landscape design, production of objects with cultural value (sculptures, monuments), reconstruction of old buildings, renovation of historic buildings, renewal of cultural, historic and natural attractions, labor support to museums, ethnographic centers, etc. The final approval of working tasks is done with the participation of the NGO "Development center Pangeya Ultima".

The thematic Product recorded on video and photo by the camp Chronicler is spread via electronic sources of information. On the "Pangeya Ultima" LiveJournal page the article about the camp is created, the video material is published through the "Pangeya Ultima" YouTube channel and photos are distributed among the camp Participants. Camp results can be found in the reports of the camp Manager and other sources of information used by the organizers of the arts and performances PAC.

Part 3. Information for the organizational sides

This part provides information for the sides who wish to participate in organizing and conducting the PAC. Requirements and instructions are described. Back in paragraph 2 of Part 1 of this Guide - Structure and sectioning, we recall that there exists a square of interaction and the clearer the roles of the parties are the more stable this square is.

NGO "Development center Pangeya Ultima". This project was initiated under the influence of several highly efficient concepts of youth non-formal education and intercultural mobility. However, "Pangeya", putting its own project goals forms the unique concept of "animation". The animation happens to Participants - they are provided with a chance for self-realization, learning and challenge. The animation takes place in local communities - in their commonplaces a particular event is introduced, chance for making friendly ties and role models are given. The animation happens with Local Partners - the integration with PAC Participants is useful by voluntary work contribution and learning from each other as well as with statement of a Partner's social role in the local community. The NGO "Development center Pangeya Ultima" is confident that such events improve intercultural/inter-regional dialogue, positively impact the dynamics of life in small communities and give people the opportunity to self-actualization and non-formal learning.

Local partners. One of the main motivating factors for Local Partners is to provide the local community with an event which would diversify its social existence. So this is a manifestation of social activity, because PAC carries cultural and material benefit for communities. Local Partner gets acquainted with camp Participants and can create long-term relationships with them, learning from them and teaching them. Also Local Partners benefit from the work done by Participants. However one must remember that the PAC program has clearly limited working hours, and the Working Element fulfills at least three main ideas - cohesion of Participants, training Participants and working benefit for Local Partners or local communities. Thus, Participants of PAC cannot be regarded as purely a labor force. Types of work by examples within the camp sections are described in the second part of this Guide. Also, Local Partner has clear obligations before Participants of PAC - to provide a place for the location of the camp; to provide the camp with basic facilities for existence: drinking and process water, compost toilet, outside shower, garbage pit, cellar for food storage, at least one electrical socket, wood for fire, some kitchen utensils and readiness to help campers in difficult situations (extreme weather conditions, injuries of Participants, complicated hygiene needs); to provide Participants with tools for Working Element; to provide Participants with the necessary logistical information on the settlement, the

surrounding areas; when possible Local Partner integrates campers to the local community, establishing contacts between Participants and inhabitants. Also Local Partners should understand and respect the PAC program, should not interfere in the work of the camp Manager or group dynamics. Although LP may make proposals on the elements of the PAC program but Participants themselves are those who make decisions on its composition adhering to the rules of this Guide. Therefore, the organizers of PAC are looking for conscious Local Partners who are ready to carry some responsibilities, while receiving back the benefits of the PAC project.

The camp Participants. As noted above, Participants to PAC camps are recruited on the basis of fill-in forms submitted to the NGO "Development center Pangeya Ultima". Required skills for specific theme, motivation and openness to new, interesting experience are evaluated, as well as proficiency level of the working languages (Ukrainian, Russian, English). As for thematic skills the criterion is not a professionalism but rather an amateur level, which is often characterized by high enthusiasm and desire to grow in this certain thematic direction. To understand how the thematic program will be composed and see the concrete examples – refer to the second part of this Guide. Potential Participants before making a decision to participate should ask themselves questions: what can I contribute to the life of the camp? Why do I choose this thematic program? - it will help better assess own expectations from the project. Also, while completing the questionnaires all those who understand the potential liability, can state their wish to perform as camp Leaders or camp Chroniclers. The important characteristic is the internationality of camps. Participant must expect PAC to be international and be aware of own possessing English language on the level not lower than Intermediate, as this will affect the communication with Participants from other countries, and hence the group dynamics. All Animating camps have a clear set of characteristics described in paragraph 1 of part 1 of this Guide. Potential Participants should accept them and be ready to live under such conditions more than 10 days. Mobility - Participant must be willing to travel to, sometimes very remote corners of Ukraine, in unfamiliar places. Meeting new people - Participant must be willing to make a lot of new contacts, to live, which means to cook together, sleep in common tents and tackle domestic issues with unfamiliar before people. Must be ready to enter a new social environment and to implement own initiative, leadership skills for organization of a successful PAC, must be ready to perform certain inner duties of the camp (Cooking Team, Language Assistant, etc.). Camp lifestyle - Participants are likely to have previous experience of camp life, because for some it may seem like a pleasure, in the same time others may get in some domestic shock. Campers are accommodated in tents mainly three persons in one, cook over a campfire, use a compost toilet, outside shower, conduct activities and work outdoors. Participants may expect some assistance in

everyday complexities from the side of Local Partners but not always. Camping is the preferred format for PAC organization, however Local Partners can provide other conditions to stay. Local communities socialization - Participants must remember that in small communities such event as PAC cannot go unnoticed, and according to concepts of PAC should not. Therefore, integration into local community for camp Participants is an integral outcome of the event and campers should be morally ready for this, understanding that anyway one of the goals of PAC is the animation of local community. Volunteering - Participants must be willing to perform a certain amount of voluntary work on behalf of Local Partners or local communities. Participants should understand purposes of Working Element – team cohesion (often it is just fun to work with people from different geographical areas), learning (Participants often gain useful and interesting skills) and real results (joint work products remain for LPs and local communities after the camp ends) and be ready to perform 30 hours of it within the camp program. Informal learning - Participants should understand that they get to camp to learn from each other and share knowledge with each other. This applies to thematic, everyday, linguistic, cultural and leadership skills. According to these criteria happens a primary personal, means the potential Participant alone evaluates whether he/she is ready to do a PAC, selection of Participants to the camp. And then it's simple - if he/she feels the desire and readiness to participate after finding the appropriate announcement about the camp on the NGO "Development center Pangeya Ultima" web-site, the interested person sends the completed Participant form (can be found on the web-site as well) on the email of the center and waits for further instructions from organizers. After concluding the Participant's Agreement and paying the participation fee the Participant plunges into an adventure called the "Pangeya Animating camps". Duties of three responsible positions in camp – the camp Manager, Leader and camp Chronicler are described in paragraph 3 of part 1 of this Guide. We should only add again that these people have to believe in the ideas of PAC, accept their characteristics and understand their role in the success and quality of the particular camp, also possess spoken English. Conducting PAC is a good opportunity for these people to develop or improve their leadership skills, make contacts and grow within the theme of the camp. The camp Manager position is a bridge between Local Partner, the NGO "Pangeya Ultima" and Participants of the camp. The Manager should be ready for closer communication with local community – preparations for Animating events, and sometimes arrangements with local authorities in organizing specific PAC stages should be done. The camp Manager controls the performing by Participants of Working Element. Also the camp Manager will report on the camp and will be engaged in thematic Product dissemination after the camp ends. Latest demands from this person a certain level of skills with office computer programs and the Internet network. The camp Leader is the

organizer of the thematic program, he/she shapes group dynamics and team collaboration. Along with the fact that the Leader should be a good team organizer, the Leader must as well be good at the camp theme, as he/she controls the program elements allotted for creation of the thematic Product. The important comprehension for the Leader is that he should do it as much tactfully as possible, because each Participant has to make own indispensable contribution to the creation of thematic Products and inner camp life. The Leader of the camp must be competent, therefore, in choosing of leadership styles depending on situation to simultaneously provide each Participant with sound discretion and direct the process in a constructive course. The camp Chronicler is the person who has the skills of quality photo and video shooting and technical means to carry it out – possesses a quality digital photo/video camera. In terms of photography there are no certain requirements put to the Chronicler – it is the area for own creativity. However video recording should be done during certain culminating points in the program – Animating Evening (events), thematic self-presentations, well organized thematic activities and other important inner camp events at the discretion of the Chronicler. In time not occupied with photography or video-shooting, the Chronicler is a regular Participant and performs activities along with others in the camp program frames. After the camp the Chronicler processes video and photo material and conveys it to the camp Manager for further distribution. The Chronicler position is a good opportunity for one to improve own skills in photography and filming while photos made during the camp can become a good addition to the port folio as camps mainly occur in places with beautiful nature.

Local community. Important side in the square of interaction, because in its environment camp takes place and it responds with a wide feedback. One of the PAC goals is animation of local community by Participants with the thematic Products, therefore, it is important that the community is open to such an event. Of course it depends greatly on the quality of the camp organization itself, preparation to and conducting the Animating Evening (events). The integrative process of campers in the community is a natural process, however, Participants, organizers and members of local communities need to understand (or be informed in advance) that PAC has program limits and specific program elements may not be mixed, changed and remain purely internal. PAC pursues several objectives some of which are dedicated only for inner Participants contingent and the task of communicating this understanding to community members and Participants is laid on the executives in the camp. As well as the understanding that some elements of the program are not possible to carry out without the participation of members of local community (for example involvement of local residents to carrying out the program of the Animating Evening).

Appendix 1 – contact information

The official site of the NGO "Development center Pangeya Ultima" - www.pangeya.com.ua

The official group of the NGO "Development center Pangeya Ultima" on VK.COM - <http://vk.com/pangeyaultimaclub>

The official group of the NGO "Development center Pangeya Ultima" on facebook.com - <https://www.facebook.com/groups/pangeya/>

The Youtube channel of the NGO "Development center Pangeya Ultima" – <https://www.youtube.com/user/pangeyaultimadc/videos>

The Live Journal page of the NGO "Development center Pangeya Ultima" – <http://pangeyaultima.livejournal.com/>

Skype profile of the NGO "Development center Pangeya Ultima" - **pangeya.ultima**

Google+ page of the NGO "Development center Pangeya Ultima" - <https://plus.google.com/u/0/b/118258606384417370054/118258606384417370054/posts>

NGO "Development center Pangeya Ultima" on Twitter - **@pangeyaultima**

For direct connection make phone calls or write e-mails to these contacts:
+38(097)640-27-56, +38(063)8278324 – Head of NGO Gerashchenko Yaroslav
yarikgera@gmail.com, pangeyaultimadc@gmail.com
+38(093)230-50-65 – Maloholovchuk Mariya
sportsmenka12@mail.ru

Our office: Ukraine.
21050. Vinnytsia, Arkhitektor Artynov str., 46. IV-th floor. Rooms 9,10.

Bank details of NGO "Development center Pangeya Ultima":
Acc.n. (UAH) 26006405232, MFO 380805. "Raiffeisen Bank Aval" JSC, «Slovianka»
department of Vinnytsia RD. Recipient organization code: **38635219**.

For international transfers:

Acc.n. (Euro) 03526006405641, Bank of beneficiary: "Raiffeisen Bank Aval" JSC, Vinnitsa, Ukraine. SWIFT: AVALUAUKVIN. Name: GO "Centr rozvytku Pangeya Ultima".

Correspondent Banks:

- 1) Germany.EUR – Commerzbank, Frankfurt. COBADEFF. 400886708701
- 2) EUR – Deutsche Bank, Frankfurt. DEUTDEFF. 947032910

PANGEYA ANIMATING CAMPS PARTICIPANT FORM 2013

State a camp which you want to take part in (or its code)			
Personal information			
First and last names			
Gender		Age	
Contact telephone		e-mail	
Native place (indicate a country)			
Mother language			
English language (level)			
Other languages			
Do you represent any organization (state its name)			
Do you have some physical needs			
Do you have some food needs			
Contact person in case of emergency (name, e-mail, telephone)			
Motivation			
Here you can state your wish to occupy the executive position in the camp. Tick the appropriate one below:			
Participant _____ Leader _____ Chronicler _____			
Shortly describe your main motivation to participate			
Shortly describe your competence in the camp theme			
Have you taken part in PAC before? (state the number)			

Confirm here that you have learned and accepted the ideas, rules, characteristics and requirements of the Pangeya Animating camps and that you allow your e-mail to be used in the sending list of PAC:

Please send the filled form to the pangeyaultimadc@gmail.com or Yarikgera@gmail.com